

## **Official Position**

### **Job Summary**

Under the supervision of the Assistant Director and the Graduate Assistant, the official will assist in the operation of a variety of intramural sports. Duties will range from set-up and take-down to officiating games. The official is a representative of the Department of Campus Recreation and will always give excellent customer service to any people they come into contact with.

### **Intramural Officials are responsible for**

1. Attending all sport-specific training clinics and one of the scrimmage days
2. Knowing all rules pertaining to the sport they are officiating
3. Officiating their sport
4. Scorekeeping their sport
5. Keeping their court/field in good playing conditions
6. Keeping track of all equipment used for their sport
7. Checking players in for games
8. Abiding by and upholding all CRWC rules, regulations, policies and procedures
9. Showing up for every shift they are scheduled in appropriate attire
10. Conducting themselves in a manner appropriate for an official
11. Ability to work flexible hours including evenings and weekends
12. To perform other department duties as assigned

### **Knowledge, Skills, and abilities**

Outgoing affable personality

Knowledgeable of the Campus Recreation and Wellness facility and programs

**Must be a current University of Houston main campus student**

**Required to complete UH Mandatory Training within 30 days of hire date**

**Required to complete First Aid / CPR training within 30 days of hire date**

### **Contact**

Adam Finney, Assistant Director  
afinney@uh.edu