

Fitness Zone Attendant Position

Job Summary

Fitness Attendant will assist in the daily operation of the Fitness Zone. The position duties include greeting patrons, enforcing policies, and maintenance duties.

Fitness Zone Responsibilities

1. Monitor access to the Fitness Zone areas. Greet patrons in a friendly manner
2. Enforce the policies and procedures of the CRWC
3. Report any problems or concerns to the Fitness Manager or Building Coordinator
4. Complete assigned maintenance duties:
 - a. Inspect the facility to ensure it is safe and clean
 - b. Take equal responsibility among workers in completing duties assigned each shift
 - c. Sign the cleaning checklist that the assigned duty has been completed
5. Uphold a professional image through conduct and appearance
6. Work all assigned shifts and attend all MANDATORY training sessions and meetings
 - a. If unable to work, staff members are responsible for finding a substitute worker. Located in the "substitution log" section of the Fitness Binder at the Fitness Zone, specify the date and times you need covered. Substitutes should indicate they can take the shift by signing next to the request.
7. Refer individuals with questions you cannot answer to the appropriate staff or ask them to fill out a "comment card".
8. Provide patrons with courteous and friendly service:
 - a. Perform orientations for patrons unfamiliar with the fitness center
 - b. Be informative and positive about the programs that the CRWC has to offer.
*Personal training, fitness assessments, workshops, group fitness classes, Intramurals/Club Sports, Aquatics, and Outdoor Adventures
 - c. Assist members during their workouts by providing spotting assistance and encouragement if needed

Knowledge, Skills, and abilities

Outgoing affable personality

Knowledgeable of the Campus Recreation and Wellness facility and programs

Must be a current University of Houston main campus student

Required to complete UH Mandatory Training within 30 days of hire date

Required to complete First Aid / CPR training within 30 days of hire date

Contact

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